

Consensus Review Scorebook Progress Page: When and What to Click in BOSS

AFTER ALL of the Consensus calls and resulting edits are done; **Item Lead** for each Item, **Team Leader** for Key Factors and Key Themes

Mark Complete

After the Team Leader and Scorebook Editor have reviewed each Item, and there will be no further edits, the **Team Leader** goes to each Item

Mark Final

After the Team Leader and Scorebook Editor have reviewed KFs and KT's, and there will be no further edits, **the Team Leader** goes to the KFs and KT's

Mark Final

After all reviews and edits, when ready, the **Team Leader**

Mark Scorebook Final

(located upper right)