**2024 NIST Gallery of Distinguished Alumni**

**Nomination Example**

1. **Susan A. Jones**

999 Home Street, Anytown ST 99999-9999

301-555-1212

susan.jones@gmail.com

[If deceased, list name and similar information for next-of-kin]

1. **Years at NBS/NIST**: XXXX-XXXX, XXXX-XXXX [list post-retirement years separately]
2. **Citation/Impact**: [Summarize nominee’s specific claim to honor ***and its significance*** in 30 or fewer words]
3. **Born** 19XX, Anytown ST

[If appropriate, **Died** XXXX, Anytown ST]

1. **Education**:

B.S. Physics *magna cum laude*, XXXX, University of Anywhere

M.S. Chemistry, XXXX, University of Anywhere

Ph.D. Electrical Engineering, XXXX, University of Anywhere

1. **Principal positions held at NBS/NIST**: [Use and spell out names of organizations at that time]

XXXX-XXXX Postdoctoral Research Associate, Whatever Group, Operating Unit

XXXX-XXXX Research Chemist, Whatever Group, Whatever Division, Operating Unit

XXXX-XXXX Chief, Whatever Group, Whatever Division, Operating Unit

XXXX-XXXX Chief, Whatever Division, Operating Unit

XXXX-XXXX Guest Researcher, Whatever Division, Operating Unit

1. **Outstanding work at NBS/NIST**: [Describe scientific, technical, managerial, or administrative contributions and ***why they are significant***. Just doing a good job is not enough – there must be recognized, significant impact.]

*Scientific/Technical example*: Dr. Jones is the recognized world expert in whatever. Her extensive research in Technique A and Technique B while at NBS were critical in the development of something, which lead to…. Continue to elaborate on this and other career efforts and why they are unique.

*Managerial/Administrative example*: Dr. Jones was responsible for the establishment of whatever NBS program in XXXX, or development and implementation of whatever policy in XXXX, which had lasting, bureauwide or departmentwide or external impact because of…. Continue to elaborate on this and other career efforts and why they are unique.

1. **Significant NBS/NIST work products**: [List no more than six examples, such as publications, patents, and administrative products based on NBS/NIST work and ***why they are significant***. If known, give total numbers of publications (and citations).]

During her career, Dr. Jones authored or co-authored more than XXX publications and received X patents. As of December XXXX, her work has been cited more than XXX times (h-index of XX). Selected publications and [citations] and patent:

* Jones, S. and Smith, S., *Guide to Whatever*, NIST Special Publication XX-XX (June 2000) [800]. This process is now used everywhere.
* Jones, S., “Something About Chemistry,” *Some Chemistry Journal*, XX, 22-25 (1999) [300]. This article started the entire field of something.
* Jones, S., *Experimental Techniques for Something*, Oxford University Press, pp. 200 (1995) [2000]. Now in its 4th printing, this remains a major reference for whatever.
* **Patent**: “Desktop Analyzer and Process for Whatever,” US Patent XXXXXXX, issued September 1, XXXX, Inventors: S. Jones and S. Smith.
1. **External committee memberships/work**: [List important work with professional or other government organizations while employed at NBS/NIST and significance, if appropriate.]
* Memberships in NAS, APS, IEEE (Life Member), AAAS, etc.
* Detail to Executive Office of the President (XXXX) for work on something
* Co-Chair of Interagency Working Group on Something, NSTC (XXXX-XXXX)
* ASTM International Task Group on Something (XXXX-XXXX, Chair XXXX) which did something important
* ISO Committee on Something (TCXX), Subcommittee X (SCX) on something (XXXX) which did something important
* Science Fair judge for Montgomery County Public Schools (XXXX-XXXX)
* Licensed Professional Engineer
1. **Honors**: [List recognitions, awards, distinctions and year received as a consequence of work performed at NBS/NIST. Do not include SES, sustained superior performance awards, etc.]
* Election to National Academy of Sciences (20XX)
* Fellow, American Physical Society (19XX)
* DoC Gold Medal (20XX)
* DoC Silver Medal (19XX)
* NBS [or NIST] Bronze Medal (19XX)
* Allen V. Astin Measurement Science Award (19XX, group award)
* Honorary Doctorate in Something, University of Anywhere, 19XX
1. **Nominator**: [List name, position title/OU (if current NIST employee), phone, e-mail]

**Co-Sponsor**: [List name, position title/OU (if current NIST employee), phone, e-mail]

{Additional supporters of the nomination can be listed on a third page, using the same contact format}