

## CONDITIONS FOR ACCREDITATION

In order to become accredited and maintain accreditation, a laboratory shall agree in writing to:

- (1) comply at all times with the NVLAP requirements for accreditation as set forth in NIST Handbook 150 and relevant technical documents;
- (2) fulfill the accreditation procedure, especially to receive the assessment team, to pay the fees charged to the applicant laboratory whatever the result of the assessment may be, and to accept the charges of subsequent maintenance of the accreditation of the laboratory;
- (3) participate in proficiency testing as required;
- (4) follow NVLAP conditions for referencing accreditation status (NIST Handbook 150, Annex A);
- (5) resolve all nonconformities;
- (6) report to NVLAP within 30 days any major changes that affect the laboratory's:
  - legal, commercial, organizational, or ownership status,
  - organization and management; e.g., key managerial staff,
  - policies or procedures, where appropriate,
  - location,
  - personnel, equipment, facilities, working environment or other resources, where significant,
  - Authorized Representative or Approved Signatories, or
  - other such matters that may affect the laboratory's capability, or scope of accredited activities, or compliance with the requirements of NIST Handbook 150 and relevant technical documents;
- (7) return to NVLAP the Certificate of Accreditation and the Scope of Accreditation for revision or other action should it be requested to do so by NVLAP, or become unable to conform to any of these conditions.

In addition to the confidentiality provisions of NIST Handbook 150 paragraph 1.7, NVLAP, administered by NIST, and the laboratory seeking accreditation acknowledge and agree that the accreditation assessments and proficiency testing work done by NIST/NVLAP is done in accordance with the authority granted to NIST by Title 15 United States Code Section 3710a. The Parties further agree that to the extent permitted by law, NIST will protect information obtained during application, on-site assessment, proficiency testing, evaluation, and accreditation from disclosure pursuant to Title 15 USC 3710a(c)(7)(A) and (7)(B) for a period of five (5) years after it is obtained.

For the first five years that laboratory information is held by NVLAP, both confidentiality provisions will be in force — NIST Handbook 150 and 15USC3710a. Information in NVLAP's possession for more than five years will continue to be held in confidence under the provision of NIST Handbook 150.

As the applicant laboratory's **Authorized Representative**, I agree to the above conditions for accreditation. I attest that all statements made in this application are correct to the best of my knowledge and are made in good faith.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name \_\_\_\_\_