NIST Privacy Workforce Public Working Group

Meeting #7
Wednesday, November 10, 2021

NIST National Institute of Standards and Technology
U.S. Department of Commerce

INTRODUCTION

PWWG UPDATES

PWWG MEMBER SURVEY (11/10)

- Goals:

  - Better understand PWWG membership composition

  - Help ensure balanced, broad, knowledgeable stakeholder representation and engagement

- Voluntary, information used for internal NIST purposes only

- Google form circulated via PWWG mailing list on 11/10

PWWG Structure

- Expanding from 2 to 3 concurrent Project Teams!

- Looking to spin up Project Team 3 ASAP

Project Team 3 Structure

- Which Privacy Framework Categories?

  - GV.PO-P (6 Subcat.)
  - CT.PO-P (4 Subcat.)
  - CM.PO-P (2 Subcat.)

Project Team 3 Structure (cont.)

- 3 Privacy Framework Categories:

  - GV.PO-P (6 Subcat.)
  - CT.PO-P (4 Subcat.)
  - CM.PO-P (2 Subcat.)

- 3 Project Team Leads

Call for PT3 Leads!

- Survey will include optional section to volunteer for PT3 Lead position

- Alternatively, can volunteer via pwwg@nist.gov

- Name
- Email address
- Link to professional website (LinkedIn, webpage, etc.) or brief summary of relevant experience (500 words max)

TKS STATEMENTS REVIEW UPDATE

- Co-Chairs completing round 2 of TKS Review and Comments

- PT1 and PT2 continuing TKS development

- Next Co-Chairs Review: December 2, 2021

PROJECT TEAM UPDATES

PROJECT TEAM 1:
Risk Assessment (ID.RA-P)

Project Team 1: Risk Assessment (ID.RA-P)
Team Co-Leads

Lauren Jones
Privacy Counsel, Surescripts, LLC

Lisa McKee
Senior Manager Security and Data Privacy, Protiviti

Project Team 1: Risk Assessment (ID.RA-P)
Task, Knowledge, Skill Statements (TKS)

Project Team 1:

- **Task, Knowledge, and Skill (TKS) Statements**
  - **Subcategories**

Subcategory	Description
ID.RA-P1	Contextual factors related to the systems/products/services and the data actions are identified (e.g., individuals' demographics and privacy interests or perceptions, data sensitivity and/or types, visibility of data processing to individuals and third parties).
ID.RA-P2	Data analytic inputs and outputs are identified and evaluated for bias.
ID.RA-P3	Potential problematic data actions and associated problems are identified.
ID.RA-P4	Problematic data actions, likelihoods, and impacts are used to determine and prioritize risk.
ID.RA-P5	Risk responses are identified, prioritized, and implemented.

Project Team 1: Risk Assessment (ID.RA-P)
Progress Update

- October PT1 team finished the review of P1 TKS items
- November working on PT1 team review of P2 TKS items
- Team Accomplishments
  - Team submitted 10+ TKS items per subcategory
- Team Challenges
  - Alternating meeting day/times makes it hard to get consistent participation from PT1 team members
  - Revisit TKS items that have been previously discussed/approved
- Lessons Learned
  - Review entire TKS line items simultaneously, rather than all T, then K & S
  - TKS items at a higher level and not too detailed
  - Send entire Subcategory for Co-Chair review, not partial list of TKS items

Project Team 1: Risk Assessment (ID.RA-P)
Recurring Meetings

- Every 1st Thursday of the month | 11:00AM - 12:00 PM ET
- Every 3rd Wednesday of the month | 5:00PM – 6:00PM ET

Next meeting:
Wednesday, November 17, 2021 | 5:00PM – 6:00PM ET

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Project Team 1: Risk Assessment (ID.RA-P)
Mailing List Sign-Up

 PrivacyWorkforcePT1+subscribe@list.nist.gov

 Project Team 1 Google Drive

PROJECT TEAM UPDATES

PROJECT TEAM 2:
Inventory and Mapping (ID.IM-P)

Project Team 2: Inventory and Mapping (ID.IM-P)
Team Co-Leads

Dr. Sarah Lewis Cortes
Privacy Engineering, Netflix

Mary Potter
Director of Privacy and Research Data
Protections, Virginia Tech

Project Team 2: Inventory and Mapping (ID.IM-P)
Task, Knowledge, Skill Statements (TKS)

- **Project Team 2:**
  - **Task, Knowledge, and Skill (TKS) Statements**

Subcategory	Description
ID.IM-P1:	Systems/products/services that process data are inventoried.
ID.IM-P2:	Owners or operators (e.g., the organization or third parties such as service providers, partners, customers, and developers) and their roles with respect to the systems/products/services and components (e.g., internal or external) that process data are inventoried.
ID.IM-P3:	Categories of individuals (e.g., customers, employees or prospective employees, consumers) whose data are being processed are inventoried.
ID.IM-P4:	Data actions of the systems/products/services are inventoried.
ID.IM-P5:	The purposes for the data actions are inventoried.
ID.IM-P6:	Data elements within the data actions are inventoried.
ID.IM-P7:	The data processing environment is identified (e.g., geographic location, internal, cloud, third parties).
ID.IM-P8:	Data processing is mapped, illustrating the data actions and associated data elements for systems/products/services, including components; roles of the component owners/operators; and interactions of individuals or third parties with the systems/products/services

Project Team 2: Inventory and Mapping (ID.IM-P) Progress Update

- Goals for October work period

  o Complete P4, P5, P6 subcategory TKS

- Accomplishments

  o Completed P4, P5, P6 subcategory TKS

  o Drafted P7, P8 subcategory TKS

- Challenges/lessons learned

  o Sync'ing refinements for co-chair review

Project Team 2: Inventory and Mapping (ID.IM-P)
Recurring Meetings

Biweekly on Mondays from 12:00 PM ET to 1:00 PM ET

Next meeting:
Monday, November 15th, 2021

Project Team 2: Inventory and Mapping (ID.IM-P)
Mailing List Sign-Up

PrivacyWorkforcePT2+subscribe@list.nist.gov

NEXT STEPS & UPCOMING MEETINGS

Privacy Workforce Public Working Group
Next Steps

- Project Teams will review and finalize TKS Statements

- Co-Chairs review TKS Statements

- Member survey circulated

Privacy Workforce Public Working Group
Upcoming Meetings

Project Team 1: Risk Assessment (ID.RA-P)

Wednesday, November 17, 2021 | 5:00pm - 6:00pm ET
Thursday, December 2, 2021 | 11:00am - 12:00pm ET

Project Team 2: Inventory and Mapping (ID.IM-P)

Monday, November 15, 2021 | 12:00pm ET – 1:00pm ET
Monday, November 29 , 2021 | 12:00pm ET – 1:00pm ET

NIST Privacy Workforce Public Working Group

Wednesday, December 8, 2021 |1:00pm ET – 2:00pm ET

* For updated meeting schedules see the [PWWG web page](#).

Privacy Workforce Public Working Group
Mailing Lists

- PWWG (PrivacyWorkforceWG@list.nist.gov)

- Project Team (PT1) (PrivacyWorkforcePT1@list.nist.gov)

- Project Team 2 (PT2) (PrivacyWorkforcePT2@list.nist.gov)

- **All mailing lists are moderated**

Privacy Workforce Public Working Group
Troubleshooting

- Email questions to pwwg@nist.gov

Q & A