



NIST Privacy Workforce Public Working Group

Meeting #8

Wednesday, December 8, 2021

INTRODUCTION



PWWG UPDATES

Project Team 3 Update - 1

- 3 Privacy Framework Categories:
 - GV.PO-P (6 Subcat.)
 - CT.PO-P (4 Subcat.)
 - CM.PO-P (2 Subcat.)
- 3 Team Leads



Project Team 3 Update - 2

- Volunteering window to lead now closed
- 30+ volunteers to lead (Thank you!)
- Co-Chairs selecting Team Leads and amending Charter on 12/21/21
- Team Lead selection announcement on January PWWG call (1/12/22)



CO-CHAIRS TKS STATEMENT REVIEW UPDATE

- Co-Chairs completed round 3 of TKS Review and Comments
- Reviewing PT2 “baseline” set of TKS
- Will deliver round 3 comments/recommendations to Project Teams week of 12/13
- Next Co-Chairs TKS Review: January 2022

A large, light green, abstract shape with rounded corners and a thin green outline, positioned on the left side of the page. It contains the main title text.

**IAPP
PRIVACY SECURITY RISK CONFERENCE
ROUNDTABLE REPORT**

PSR Roundtable Report

- *Help Wanted: Growing a Workforce for Managing Privacy Risk, Roundtable Discussion*
- Held at IAPP P.S.R. Conference, 10/21/21
- Open to public



PSR Roundtable Report - 1

Example Topics:

- Privacy workforce challenges
- Desired skill/knowledge set
- Tools and resources
- Ownership and responsibilities



PSR Roundtable Report - 2

Some Takeaways:

- Resource constraints – e.g., money, people – and reliance on vendors
- Challenges moving from legal to operations (need for clear roles/responsibilities)
- Collaboration and communication



PSR Roundtable Report - 3

Takeaways (cont'd):

- Desire for both flexible and notional PWWG resources
- Training material is critical
- Recruiting (HR) resources are helpful and different from training material



PROJECT TEAM UPDATES

PROJECT TEAM 1:

Risk Assessment (ID.RA-P)

Project Team 1: Risk Assessment (ID.RA-P)

Team Co-Leads



Lauren Jones
Privacy Counsel, Surescripts, LLC



Lisa McKee
Senior Manager Security and Data Privacy, Protiviti

Project Team 1: Risk Assessment (ID.RA-P)

Task, Knowledge, Skill Statements (TKS)

Project Team 1:

- **Task, Knowledge, and Skill (TKS) Statements**
 - **Subcategories**

Subcategory	Description
ID.RA-P1	Contextual factors related to the systems/products/services and the data actions are identified (e.g., individuals' demographics and privacy interests or perceptions, data sensitivity and/or types, visibility of data processing to individuals and third parties).
ID.RA-P2	Data analytic inputs and outputs are identified and evaluated for bias.
ID.RA-P3	Potential problematic data actions and associated problems are identified.
ID.RA-P4	Problematic data actions, likelihoods, and impacts are used to determine and prioritize risk.
ID.RA-P5	Risk responses are identified, prioritized, and implemented.

Project Team 1: Risk Assessment (ID.RA-P)

Progress Update

- Team Accomplishments
 - Finished review of P2 TKS items
 - Ongoing knowledge sharing among PT1
- Team Challenges
 - Maintaining big picture and broad perspective
- Lessons Learned
 - Expectation Setting

Project Team 1: Risk Assessment (ID.RA-P)

Recurring Meetings

- Every 1st Thursday of the month | 11:00AM - 12:00 PM ET
- Every 3rd Wednesday of the month | 5:00PM – 6:00PM ET

Next meeting:

Wednesday, December 15, 2021 | 5:00PM – 6:00PM ET

Project Team 1: Risk Assessment (ID.RA-P)

Mailing List Sign-Up



PrivacyWorkforcePT1+subscribe@list.nist.gov



[Project Team 1 Google Drive](#)

PROJECT TEAM UPDATES

PROJECT TEAM 2:

Inventory and Mapping (ID.IM-P)

Project Team 2: Inventory and Mapping (ID.IM-P)

Team Co-Leads



Dr. Sarah Lewis Cortes
Privacy Engineering, Netflix



Mary Potter
Director of Privacy and Research Data
Protections, Virginia Tech

Project Team 2: Inventory and Mapping (ID.IM-P)

Task, Knowledge, Skill Statements (TKS)

- **Project Team 2:**
 - **Task, Knowledge, and Skill (TKS) Statements**

Subcategory	Description
ID.IM-P1:	Systems/products/services that process data are inventoried.
ID.IM-P2:	Owners or operators (e.g., the organization or third parties such as service providers, partners, customers, and developers) and their roles with respect to the systems/products/services and components (e.g., internal or external) that process data are inventoried.
ID.IM-P3:	Categories of individuals (e.g., customers, employees or prospective employees, consumers) whose data are being processed are inventoried.
ID.IM-P4:	Data actions of the systems/products/services are inventoried.
ID.IM-P5:	The purposes for the data actions are inventoried.
ID.IM-P6:	Data elements within the data actions are inventoried.
ID.IM-P7:	The data processing environment is identified (e.g., geographic location, internal, cloud, third parties).
ID.IM-P8:	Data processing is mapped, illustrating the data actions and associated data elements for systems/products/services, including components; roles of the component owners/operators; and interactions of individuals or third parties with the systems/products/services

Project Team 2: Inventory and Mapping (ID.IM-P)

Progress Update -1

- Goals for November work period
 - Complete P1-P8 subcategory TKS
- Accomplishments
 - Completed P1-P8 subcategory TKS, Submitted all to co-chairs
 - Completed & submitted “baseline” TKS for
 - NIST Privacy Framework
 - Identify-P Function
 - Inventory and Mapping (ID.IM-P) Category

Project Team 2: Inventory and Mapping (ID.IM-P)

Progress Update - 2

- Topics
- Scope, i.e. ALL systems, processes/services, or just those with privacy impact?
 - circular logic vs limited scope
- Task modes: CMMI model (Capability Maturity Model Integration)-e.g. maintenance
- Use of examples
 - some subcats themselves include examples, which are generally helpful
- Where does classifying identifiers fit? Data element identification or de-identification?

Project Team 2: Inventory and Mapping (ID.IM-P)

Progress Update -3

- Challenges/lessons learned
 - Sync'ing refinements for co-chair review: more iterative, less one-shot
 - Granularity

Project Team 2: Inventory and Mapping (ID.IM-P)

Recurring Meetings

Biweekly on Mondays from 12:00 PM ET to 1:00 PM ET

Next meeting:

Monday, December 13, 2021

Project Team 2: Inventory and Mapping (ID.IM-P)

Mailing List Sign-Up



PrivacyWorkforcePT2+subscribe@list.nist.gov



**NEXT STEPS &
UPCOMING MEETINGS**

Privacy Workforce Public Working Group

Next Steps

- Project Teams continue to work with Co-Chairs to finalize TKS Statements
- NIST spins up PT3
- Chairs select PT3 Leads

Privacy Workforce Public Working Group

Upcoming Meetings

Project Team 1: Risk Assessment (ID.RA-P)

Wednesday, December 15, 2021 | 5:00pm - 6:00pm ET

Thursday, January 6, 2021 | 11:00am - 12:00pm ET

Project Team 2: Inventory and Mapping (ID.IM-P)

Monday, December 13, 2021 | 12:00pm ET – 1:00pm ET

Monday, December 27, 2021 | 12:00pm ET – 1:00pm ET

NIST Privacy Workforce Public Working Group

Wednesday, January 12, 2021 | 1:00pm ET – 2:00pm ET

* For updated meeting schedules see the [PWWG web page](#).

Privacy Workforce Public Working Group

Mailing Lists

- PWWG (PrivacyWorkforceWG@list.nist.gov)
- Project Team (PT1) (PrivacyWorkforcePT1@list.nist.gov)
- Project Team 2 (PT2) (PrivacyWorkforcePT2@list.nist.gov)
- **All mailing lists are moderated**

Privacy Workforce Public Working Group

Troubleshooting

- Email questions to pwwg@nist.gov



Q & A