



NIST Privacy Workforce Public Working Group

Meeting #9

Wednesday, January 12, 2022

INTRODUCTION

About Me

- **Melanie Ensign**, Founder & CEO, Discernible, Inc.
- NIST PWWG Co-Chair



PWWG UPDATES

Project Team 3: Policies, Processes, and Procedures

- 3 Privacy Framework Categories:
 - GV.PO-P (6 Subcat.)
 - CT.PO-P (4 Subcat.)
 - CM.PO-P (2 Subcat.)
- 3 Team Leads
- Launching this month

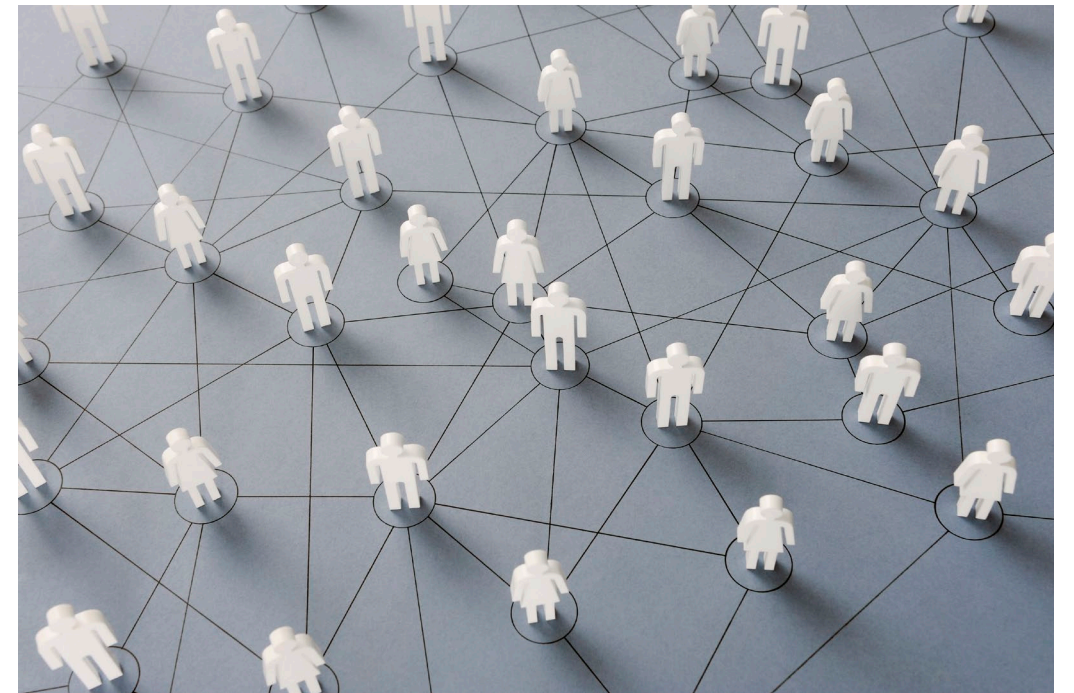


Project Team 3: Team Leads

- Team Leads Selected!
 - **Amin Ali**, Senior Program Manager, Motorola Solutions
 - **Dan LoPresto**, Director of Privacy Compliance, University of Central Florida
 - **Nandita Narla**, Senior Manager for Privacy, DoorDash

Project Team 4

- Privacy Framework Category:
Data Processing Ecosystem
Risk Management (ID.DE-P)
- Launching late February/early
March
- Call for Co-Lead volunteers,
early February



Charter Amendment

The PWWG consists of short-term Project Teams. Each Project Team is responsible for creating TKS Statements aligned with a specific Category (and its associated Subcategories) in the Privacy Framework. When a Project Team has completed its work product deliverable, it will dissolve and be replaced with a new Project Team that is associated with a different Privacy Framework Category.



Co-Chairs TKS Statement Review Update

- Reviewing PT2 “baseline” set of TKS Statements (1/13/22)
 - Possible uses:
 - Supplemental resource
 - Notional TKS Statements for future Project Teams
- Next Co-Chairs TKS Review: February 3, 2022

PROJECT TEAM UPDATES

PROJECT TEAM 1:

Risk Assessment (ID.RA-P)

Project Team 1: Risk Assessment (ID.RA-P)

Team Co-Leads



Lauren Jones
Privacy Counsel, Surescripts, LLC



Lisa McKee
Senior Manager Security and Data Privacy, Protiviti

Project Team 1: Risk Assessment (ID.RA-P)

Task, Knowledge, Skill Statements (TKS)

Project Team 1:

- **Task, Knowledge, and Skill (TKS) Statements**
 - **Subcategories**

Subcategory	Description
ID.RA-P1	Contextual factors related to the systems/products/services and the data actions are identified (e.g., individuals' demographics and privacy interests or perceptions, data sensitivity and/or types, visibility of data processing to individuals and third parties).
ID.RA-P2	Data analytic inputs and outputs are identified and evaluated for bias.
ID.RA-P3	Potential problematic data actions and associated problems are identified.
ID.RA-P4	Problematic data actions, likelihoods, and impacts are used to determine and prioritize risk.
ID.RA-P5	Risk responses are identified, prioritized, and implemented.

Project Team 1: Risk Assessment (ID.RA-P)

Progress Update

- Project Team's goals for the January work period
- Accomplishments
- Challenges/lessons learned

Project Team 1: Risk Assessment (ID.RA-P)

Recurring Meetings

- Every 1st Thursday of the month | 11:00AM - 12:00 PM ET
- Every 3rd Wednesday of the month | 5:00PM – 6:00PM ET

Next meeting:

Wednesday, January 19, 2022 | 5:00PM – 6:00PM ET

Project Team 1: Risk Assessment (ID.RA-P)

Mailing List Sign-Up



PrivacyWorkforcePT1+subscribe@list.nist.gov

PROJECT TEAM UPDATES

PROJECT TEAM 2:

Inventory and Mapping (ID.IM-P)

Project Team 2: Inventory and Mapping (ID.IM-P)

Team Co-Leads



Dr. Sarah Lewis Cortes
Privacy Engineering, Netflix



Mary Potter
Director of Privacy and Research Data
Protections, Virginia Tech

Project Team 2: Inventory and Mapping (ID.IM-P)

Task, Knowledge, Skill Statements (TKS)

- **Project Team 2:**
 - **Task, Knowledge, and Skill (TKS) Statements**

Subcategory	Description
ID.IM-P1:	Systems/products/services that process data are inventoried.
ID.IM-P2:	Owners or operators (e.g., the organization or third parties such as service providers, partners, customers, and developers) and their roles with respect to the systems/products/services and components (e.g., internal or external) that process data are inventoried.
ID.IM-P3:	Categories of individuals (e.g., customers, employees or prospective employees, consumers) whose data are being processed are inventoried.
ID.IM-P4:	Data actions of the systems/products/services are inventoried.
ID.IM-P5:	The purposes for the data actions are inventoried.
ID.IM-P6:	Data elements within the data actions are inventoried.
ID.IM-P7:	The data processing environment is identified (e.g., geographic location, internal, cloud, third parties).
ID.IM-P8:	Data processing is mapped, illustrating the data actions and associated data elements for systems/products/services, including components; roles of the component owners/operators; and interactions of individuals or third parties with the systems/products/services

Project Team 2: Inventory and Mapping (ID.IM-P)

Progress Update -1

Goals for January work period

- Review and incorporate P7-8 updates from PWWG co-chairs
- Receive and incorporate TKSs for 1) PF, 2) Functions and 3) Categories

2021 Accomplishments

- Submitted to PWWG co-chairs: draft TKSs for all 8 subcategories for first round of review by PWWG co-chairs, and received comments
- Submitted draft TKSs for 1) PF, 2) Functions and 3) Categories

Project Team 2: Inventory and Mapping (ID.IM-P)

Progress Update -2

Challenges/lessons learned

- PWWG co-chair draft TKS review will be iterative, rather than “one and done”
- Close attention to wording of each subcategory helps elucidate Team2 wording selection, e.g. “Identify” in some subcats vs “inventory” in others helps explain why Team 2 chose different Ts- can cut down on back-and-forth with PWWG co-chair questions
- Team 2 found it necessary to draft TKSs for 1) PF, 2) Functions and 3) Categories to avoid radical repetition throughout the PF TKSs
- Some proposed Ts are more relevant to other Functions, Categories and subcategories- we resisted the impulse to incorporate Ts outside our scope, and made a “holding place” for Ts that fit better elsewhere

Project Team 2: Inventory and Mapping (ID.IM-P)

Recurring Meetings

Biweekly on Mondays from 12:00 PM ET to 1:00 PM ET

Next meeting:

Monday, January 24th, 2022

Project Team 2: Inventory and Mapping (ID.IM-P)

Mailing List Sign-Up



PrivacyWorkforcePT2+subscribe@list.nist.gov



**NEXT STEPS &
UPCOMING MEETINGS**

Privacy Workforce Public Working Group

Next Steps

- Project Teams continue to work with Co-Chairs to finalize TKS Statements
- PT3 launches this month
- NIST PWWG Team spins up PT4

Privacy Workforce Public Working Group

Upcoming Meetings

Project Team 1: Risk Assessment (ID.RA-P)

Wednesday, January 19, 2022 | 5:00pm - 6:00pm ET

Thursday, February 3, 2021 | 11:00am - 12:00pm ET

Project Team 2: Inventory and Mapping (ID.IM-P)

Monday, January 24, 2021 | 12:00pm ET – 1:00pm ET

Monday, February 7, 2021 | 12:00pm ET – 1:00pm ET

NIST Privacy Workforce Public Working Group

Wednesday, February 9, 2022 | 1:00pm ET – 2:00pm ET

* For updated meeting schedules see the [PWWG web page](#).

Privacy Workforce Public Working Group

Mailing Lists

- PWWG (PrivacyWorkforceWG@list.nist.gov)
- Project Team (PT1) (PrivacyWorkforcePT1@list.nist.gov)
- Project Team 2 (PT2) (PrivacyWorkforcePT2@list.nist.gov)
- **All mailing lists are moderated**

Privacy Workforce Public Working Group

Troubleshooting

- Email questions to pwwg@nist.gov



Q & A