

## MEP Advisory Board Meeting Wednesday, September 13, 2023

Buffalo Niagara Convention Center Meeting Room 106B  
153 Franklin St, Buffalo, NY 14202

### MEETING AGENDA

|                                     |  |   |
|-------------------------------------|--|---|
| 10 a.m.-10:45 a.m.<br>(45 min)      | <p><b>Welcome and Introductions</b></p> <ul style="list-style-type: none"> <li>• Brief FACA statement from the DFO</li> <li>• Welcome from Chair and Vice Chair</li> <li>• Introduction around the room from the board members</li> <li>• Welcome from Director</li> <li>• Remarks from the ADIIS</li> <li>• Remarks from the Deputy Director</li> </ul>   | <ul style="list-style-type: none"> <li>• Beverly Bobb, Designated FACA Officer (DFO)</li> <li>• Bernadine Hawes, Chair, MEP Advisory Board</li> <li>• Don Bockoven, Vice Chair, MEP Advisory Board</li> <li>• Pravina Raghavan, MEP Director</li> <li>• Nagesh Rao, MEP Deputy Director</li> <li>• Mojdeh Bahar, NIST, Associate Director, Innovation, and Industry Services (ADIIS)</li> </ul>   |
| 10:45 a.m.- 11:45 a.m.<br>(60 min)  | <p><b>MEP Program Update, Part One</b></p> <p>Introduction by Pravina followed by the Division Chief on what their division does at NIST MEP in the following order:</p> <ul style="list-style-type: none"> <li>• 486 – Internal Operations</li> <li>• 481 – National Agreements Management</li> <li>• 485 – Outreach and External Affairs</li> <li>• 482 – Performance Evaluation and Economic Impacts</li> </ul> | <ul style="list-style-type: none"> <li>• Pravina Raghavan, MEP Director</li> <li>• Heather Mayton, Division Chief, Internal Operations</li> <li>• Mellissa Ayala, Acting Division Chief, National Agreements Management</li> <li>• Brandyi Phillips, Division Chief, Outreach and External Affairs</li> <li>• Mark Schmit, Division Chief, Performance Evaluation and Economic Impacts</li> </ul> |
| 11:45 a.m. – 2 p.m.<br>(2.25 hours) | <p><b>Meeting Break to Participate in MEPNN Forum: Lunch &amp; Plenary</b></p>   |   |
| 2 p.m.-2:30 p.m.<br>(30 min)        | <p><b>MEP Program Update, Part Two</b></p> <p>Welcome back by Pravina followed by the Division Chief on what their division does at NIST MEP in the following order:</p> <ul style="list-style-type: none"> <li>• 483 – National Programs</li> <li>• 481 – National Platforms</li> </ul>   | <ul style="list-style-type: none"> <li>• Pravina Raghavan, MEP Director</li> <li>• Jyoti Malhotra, Division Chief, National Programs and Acting Division Chief, National Platforms</li> </ul>   |

|                                   |  |  |
|-----------------------------------|--|--|
| 2:30 p.m.- 4 p.m.<br>(90 min)     | <b>2023-2027 MEPNN Strategic Plan Metrics Discussion</b><br>NIST MEP presents metrics and periods of reporting under the three pillars of the current strategic plan.  | <ul style="list-style-type: none"> <li>• Pravina Raghavan, MEP Director</li> <li>• Nico Thomas, NIST MEP, Performance Analyst</li> </ul>   |
| 4 p.m.- 4:10 p.m.<br>(10 min)     | <b>Meeting Break</b>   |  |
| 4:10 p.m. - 5:10 p.m.<br>(60 min) | <b>MEPNN Workforce Discussion and Panel</b><br>MEP Centers discuss successful projects and services in narrowing the the workforce gap with an emphasis on items that can be replicated at a national level. | <ul style="list-style-type: none"> <li>• Pravina Raghavan, MEP Director (moderator)</li> <li>• Jeff Spain, Ohio MEP Subrecipient</li> <li>• Peter Connelly, New Jersey MEP</li> <li>• Dusty Cruise, Missouri Enterprise, Missouri MEP</li> <li>• Kathie Mahoney, Massachusetts MEP</li> <li>• Jessica Herbert, New York MEP</li> </ul>   |
| 5:10 p.m. -5:20 p.m.<br>(10 min)  | <b>Public Comments</b>   |  |
| 5:20 p.m.-5:30 p.m.<br>(10 min)   | <b>Meeting Wrap Up</b>   | <ul style="list-style-type: none"> <li>• Bernadine Hawes, Chair, MEP Advisory Board</li> <li>• Don Bockoven, Vice Chair, MEP Advisory Board</li> <li>• Pravina Raghavan, MEP Director</li> <li>• Nagesh Rao, MEP Deputy Director</li> <li>• Mojdeh Bahar, NIST, Associate Director, Innovation, and Industry Services (ADIIS)</li> </ul> |

*Agenda Subject to Change  
Times are estimated*

**MEP Advisory Board Meeting, 9/13/23**

The MEP Advisory Board will kick off at 10 a.m. in a Meeting Room 106B during the 2023 MEPNN Forum. This meeting is open to the public and free of charge. Pre-registration is required. Space is limited and will be accommodated in order of registration date, as space allows. You may register through the [2023 MEPNN Forum Event page](#) or by submitting your name, company/organization, email address and phone number to Monica Claussen at <mailto:monica.claussen@nist.gov> no later than Wednesday, September 6, 2023, 5:00 p.m. Eastern Time.

Rev. 8/30/2023