



Organization of Scientific Area Committees for Forensic Science
Forensic Science Standards Board Meeting
December 13, 2023 – 10:00 a.m. – 5:00 p.m. ET
December 14, 2023 – 10:00 a.m. – 2:00 p.m. ET

December 13, 2023

10:00 a.m. – 10:10 a.m. CALL MEETING TO ORDER AND ROLL CALL **Andy Smith**

10:10 a.m. – 10:30 a.m. OPO UPDATES [Information] **John Jones**

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|--|----------|
| 1. Ballot Update [Attachment] | D. Sirk |
| 2. Budget Update | J. Jones |
| 3. Communications Update [Attachment] | A. Getz |
| 4. 2024 In Person Meeting Plans [Attachment] | D. Sirk |
| a. SAC, SC, Unit Meetings | |
| b. FSSB Quarterly Meetings | |
| 5. Other Topics | |

10:30 a.m. – 11:30 a.m. PROGRAMMATIC - Session I [Information/Action] – SAC Updates **Andy Smith**

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| 6. Review FY2024 SAC Annual Goals and Deliverables [Attachment] | SAC Chairs |
| a. Biology | C. Sobieralski |
| b. Chemistry: Seized Drugs/Toxicology | M. LeBeau |
| c. Chemistry: Trace Evidence | C. Taylor |
| d. Digital/Multimedia | L. Sims |
| e. Medicine | E. Conlon |
| f. Physics/Pattern Interpretation | H. Swofford |
| g. Scene Examination | M. Kessler |

11:30 a.m. – 11:45 a.m. BREAK

11:45 a.m. – 1:00 p.m. PROGRAMMATIC - Session II [Information/Action] – TG Updates **Sara Walker**

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| 7. FSSB Member’s Task Group Assignments [Attachment] | S. Walker |
| 8. Human Factors | P. Skene |
| 9. Implementer Cohort | S. Kerrigan/C. Taylor |
| 10. Legal | L. Garcia |
| a. Texas Commission Dashboard | |
| 11. Long Term Strategic Plan – Action Items [Attachment] | M. Najarro/D. Sirk |
| 12. Nominations | S. Kerrigan |
| 13. Outreach and Communications | J. Roper-Miller |
| 14. Proficiency Testing | C. Taylor |
| 15. Statistics | W. Guthrie |
| 16. Terminology | S. Walker |
| 17. Quality | S. Walker |
| 18. Root Cause Analysis – Solutions | M. LeBeau/A. Smith |
| 19. Establish New FSSB TGs - OSAC Proposed Standards | A. Smith |
| 20. Executive TG - FSSB Deliberations, Code of Responsibility | A. Smith |



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1:00p.m. – 3:00 p.m. LUNCH / BREAK
December 13, 2023

3:00 p.m. – 5:00 p.m. PROGRAMMATIC - Session III [Information/Action] – Standards **John Jones**

21. SDO Published

- a. Registry Recirculations: *None*

- b. Registry Petitions: *2 Petition Discussions* - **BALLOT DUE: 12/18/2023**
 - i. Scene Examination SAC S. DeFrance/M. Kessler
OSAC 2021-N-0018, Standard for On-Scene Collection & Preservation of Physical Evidence M. Pettolina

 - c. Registry Review: *1 New Introductions* - **PETITION DUE: 1/4/2024**
 - i. OSAC 2023-N-0025, Standard for Education and Training in Forensic Odontology E. Conlon

 - d. Registry Review - 5-Year: *0*

 - e. FSSB Registry Discussion: *1*
 - i. OSAC 2022-S-0024, BPR for Evaluative Forensic DNA Testimony A. Smith
 - ii. Discussion
 - iii. FSSB Perspective - Straw poll(s)
 - iv. Guidance for Subcommittee

22. Cross Cutting Documents: [Attachment]

23. Standards Open for Comment at SDOs: OSAC Website

5:00 p.m. ADJOURN



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December 14, 2023

10:00 a.m. – 10:10 a.m.	CALL MEETING TO ORDER AND ROLL CALL	Andy Smith
10:10 a.m. - 10:45 a.m.	Parking Lot Items	Andy Smith
10:45 a.m. – 1:00 p.m.	PROGRAMMATIC - Session IV [Information/Action] – Standards	Andy Smith
	24. Interpretation Scales - FSSB Discussion	
	a. SAC representation – Chemistry: Trace Evidence, Physics/Pattern	
1:00 p.m.	ACTION ITEM RECAP	Allison Getz
1:05 p.m.	BREAK	
1:30 p.m.	FSSB Public Feedback Session	Andy Smith
	25. Attendees, Comments Provided [Attachment]	
2:00 p.m.	ADJOURN	