



*Organization of Scientific Area Committees for Forensic Science
Forensic Science Standards Board Meeting
June 10, 2024 — 9:00 a.m. – 5:00 p.m. ET
June 11, 2024 – 9:00 a.m. – 2:00 p.m. ET*

June 10, 2024

9:00 a.m. – 9:10 a.m.	CALL MEETING TO ORDER AND ROLL CALL	Andy Smith
9:10 a.m. – 9:45 a.m.	OPO UPDATES [<i>Information</i>]	John Jones
1.	Ballot Update [Attachment]	D. Sirk
2.	Budget Update	J. Jones
3.	Communications Update [Attachment]	A. Getz
4.	Meetings – 2024 Recap & 2025 Planning [Attachment]	D. Sirk/J. Jones
9:45 a.m. – 10:45 a.m.	PROGRAMMATIC - Session I [<i>Information</i>]	Andy Smith
5.	SAC Updates	SAC Chairs
a.	Biology	J. Bundy
b.	Chemistry: Seized Drugs/Toxicology	M. LeBeau
c.	Chemistry: Trace Evidence	C. Taylor
d.	Digital/Multimedia	L. Sims
e.	Medicine	E. Conlon
f.	Physics/Pattern Interpretation	H. Swofford
g.	Scene Examination	M. Kessler
6.	OPO Request to SACs – Legal Use of Standards	J. Jones
7.	Alternates, Proxies, & Attendees for FSSB Meetings	A. Smith

Break as Needed

10:45 a.m. – 12:15 p.m.	PROGRAMMATIC - Session II [<i>Information/Action</i>]	Sara Walker
8.	Task Group Updates	
a.	Human Factors	P. Skene
b.	Implementer Cohort	C. Taylor
c.	Legal	L. Garcia
d.	Long Term Strategic Plan – Action Items [Attachment]	C. DeGrange
e.	Nominations [Attachment]	S. Kerrigan
f.	Outreach and Communications	J. Roper-Miller
g.	Proficiency Testing [Attachment]	C. Taylor
h.	Resource Task Group Training Standards	RTG Chairs/Liaisons
i.	Quality	S. Walker
j.	Statistics	W. Guthrie
k.	Terminology	S. Walker

12:15 p.m. – 1:30 p.m. ***LUNCH / BREAK***

1:30 p.m. – 3:30 p.m. **PROGRAMMATIC - Session III - Task Group Breakouts** [*Information*]



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- 9. Interpretation Scale Task Group Progress or Discussion [Attachment] J. Nye
- 10. Process Improvements [Attachment] J. Gurvis

3:30 p.m. – 3:45 p.m. Break

3:45 p.m. Task Groups Report Out J. Nye, J. Gurvis

4:45 p.m. Special Recognition A. Smith

5:00 p.m. ADJOURN

June 11, 2024

9:00 a.m. – 9:10 a.m. CALL MEETING TO ORDER AND ROLL CALL Andy Smith

9:10 a.m. – 10:30 a.m. PROGRAMMATIC - Session IV [Information] - Continued Andy Smith

- 11. Interpretation Scale Task Group Progress or Discussion [Attachment] J. Nye
- 12. Process Improvements [Attachment] J. Gurvis

10:30 a.m. – 11:00 a.m. PROGRAMMATIC - Session V [Information] – Implementation Vinny Desiderio

- 13. Implementation Progress V. Desiderio
- 14. Implementation Declaration Form Demo V. Desiderio/C. DeGrange

11:00 a.m. – 1:00 p.m. PROGRAMMATIC - Session VI [Information/Action] – Standards John Jones

15. SDO Published & OSAC Proposed

- a. Registry Passed: TBD 6/5
 - i. ASTM E3175-23, Practice for Training in the Forensic Exam. of Hair by Microscopy
 - ii. 2023-N-0005, Standard Practice for Training a Forensic Glass Practitioner
 - iii. ASTM E3272-23, Guide for the Collection of Soils and Other Geological Evidence for Criminal Forensic Applications
 - iv. ASTM E3294-23, Guide for Forensic Analysis of Geological Materials by Powder X-Ray Diffraction
- b. Registry Recirculation: *None*
- c. Registry Petition: TBD 6/5
 - i. ASTM E3175-23, Practice for Training in the Forensic Exam. of Hair by Microscopy
 - ii. 2023-N-0005, Standard Practice for Training a Forensic Glass Practitioner
 - iii. ASTM E3272-23, Guide for the Collection of Soils and Other Geological Evidence for Criminal Forensic Applications
 - iv. ASTM E3294-23, Guide for Forensic Analysis of Geological Materials by Powder X-Ray Diffraction
- d. Registry Review: *4/6 New Introductions - PETITION DUE: 7/2/2024*
 - i. 2024-S-0001, Guidance Document for Understanding and Implementing the Minimal Components of a Quality Assurance Program in Forensic Anthropology
 - ii. 2022-S-0034, Standard for the Expression of Source Opinions in FDE
 - iii. ASB 128-22, Standard for the Preservation and Examination of Liquid-Soaked Documents {Intro}



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- iv. ASB 150-21, Standard for Determination of Medicolegal Significance from Skeletal Remains in Forensic Anthropology {Intro}
- v. ASB 162-24, Standard Method for the Forensic Examination and Documentation of Non-Firearm Tools and Toolmarks {Intro}
- vi. 2024-N-0008, Mass Fatality Incident Data Management: Best Practice Recommendations for the Medicolegal Authority {Intro}
- e. Registry Management: *None*
- f. 5-year Review for Registry [Process] [List of Standards] D. Sirk
- g. Cross Cutting Documents: [Attachment]
- h. Standards Open for Comment at SDOs: OSAC Website

1:00 p.m.	ACTION ITEM RECAP	Crystal DeGrange
1:00 p.m. — 1:30 p.m.	BREAK	
1:30 p.m. — 2:00 p.m.	FSSB Public Feedback Session	TBD
2:00 p.m.	ADJOURN	