



Organization of Scientific Area Committees for Forensic Science
Forensic Science Standards Board Meeting
November 20, 2024, 12:30 p.m. – 2:30 p.m. ET

12:30 p.m. **CALL MEETING TO ORDER - ROLL CALL**

Andy Smith

12:35 p.m. **Welcome New FSSB Members**

Andy Smith

1. New Member Introduction
 - Jose Almirall Florida International University
 - Tom Busey Indiana University, Bloomington
 - Mike Coble University of North Texas Health Science Center
 - Will Guthrie NIST
 - Cathy Nigra Palm Beach County Sheriff's Office Crime Laboratory

12:50 p.m. **Standards and Documents in Process [Action/Vote/Information]**

John Jones

2. SDO Published & OSAC Proposed Standards Introduction

J. Jones

- a. Registry Passed:
 - i. ASB 055-24 Standard for Breath Alcohol Measuring Instrument Calibration
 - ii. ASB 175-24 Standard for Interpreting, Comparing and Reporting DNA Test Results Associated with Failed Controls and Contamination Events
 - iii. 2023-S-0018 Standard Test Method for the Restoration of Obliterated Serial Numbers and Other Markings
 - iv. 2023-S-0017 Standard for the Articulation of Footwear and Tire Interpretations
 - v. 2023-N-0020 Standard for the On-Scene Collection and Preservation of Friction Ridge Impressions
 - vi. 2023-N-0023 Standard Guide to the Forensic Speaker Recognition Landscape
 - vii. 2024-N-0010 Requirements and Recommendations for Competency Testing in Forensic Firearm and Toolmark Laboratories
 - viii. 2024-N-0005 Standard Guide for Minimum Training Recommendations of Iris Image Examiners
- b. Registry Petition Discussion: **2 Ballots - VOTE DUE: 11/25/2024**
 - i. ASB 172-24 Standard for Examination of Mechanical Checkwriters Impressions and Machines O'Brien/Swofford
 - ii. 2022-S-0032 Best Practice Recommendation for the Chemical Processing of Footwear and Tire Impression Evidence Kanaris/Swofford
- c. Registry Review: **6 - New Introductions - PETITION DUE: 12/11/2024**
 - i. 2022-S-0037 Standard for DNA-based Taxonomic Identification in Forensic Entomology Kessler
 - ii. 2023-N-0012 BPR for the Development of Criteria for Acceptance of a Request for Friction Ridge Examinations {Intro} Swofford
 - iii. 2024-S-0002 Standard Test Method for the Examination and Comparison of Toolmarks for Source Attribution Swofford
 - iv. 2024-S-0012 Standard Practice for the Forensic Analysis of Geological Materials by Scanning Electron Microscopy and Energy Dispersive X-Ray Spectrometry {Intro} Taylor
 - v. 17-F-001-2.0 2023-12-18 SWGDE Recommendations for Cell Site Analysis Sims
 - vi. 17-F-002-2.0 2023-06-15 SWGDE Best Practices for Computer Forensic Acquisitions Sims
- d. Registry Management: **None**
- e. 5-year Review for Registry: **7 Documents will Expire, Removed from OSAC Registry, 12/31/2024**
[Process] [List of Standards] [Form to Request FSSB Review for 3-Year Extension]
- f. Cross Cutting Documents: [Attachment]
- g. Standards Open for Comment at SDOs: OSAC Website



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1:45 p.m. Old Business [Action/Information]

- 3. SAC Request SAC Chairs
H. Swofford
 - a. Physics/Pattern Interpretation
 - i. Revisit Subcommittee Web Page Headings
 - ii. Revisit Publication of FSSB Votes on Registry Packages
- 4. Request for Multidisciplinary Document on Safety S. Aiken

2:00 p.m. New Business [Action/Information/Vote]

- 5. SAC Updates - As Needed C. Sobieralski
 - a. Biology - Human Forensic Biology Technical Guidance Request L. Sims
 - b. Digital/Multimedia - Digital Evidence Artifact Request A. Smith
- 6. FSSB Task Group Activities - As Needed A. Smith
 - a. Implementer Cohort C. Taylor
 - b. Proficiency Testing C. Taylor
 - c. Interpretation Update (Preview for December) J. Nye
 - d. Process Improvement Update (Preview for December) J. Gurvis
 - i. Technical Editor Availability J. Jones
 - e. Validation Project Update (Preview for December) J. Gurvis
 - f. FY25 Annual Goals/Deliverables M. Najarro
 - g. Review Existing FSSB Task Groups
- 7. FY2025 FSSB Officers Election - Vice Chair J. Jones
- 8. FY2025 OSAC In-Person Unit Meetings J. Jones/D. Sirk
- 9. Implementation Update V. Desiderio

2:20 p.m. FSSB Reminders [Information] **D. Sirk**

- 10. New FSSB Member Orientation - Immediately following
- 11. December Quarterly Virtual Meeting: 12/11, 12/12

2:25 p.m. Action Item Recap C. DeGrange

2:30 p.m. FSSB New Member Orientation or Adjourn **A. Smith/J. Jones**