



**Organization of Scientific Area Committees for Forensic Science**  
**Forensic Science Standards Board Meeting**  
**September 13, 2023 — 8:30 a.m. – 5:00 p.m. CT**  
**September 14, 2023 – 8:30 a.m. – 2:00 p.m. CT**  
**Meeting Location: Johnson County Sheriff's Office**

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**8:00 a.m. MEET IN HOTEL LOBBY**

**8:30 a.m. – 9:00 a.m. OPO UPDATES** [*Information*]

**John Jones**

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|-------------------------------|--------------|
| 1. Ballot Update [Attachment] | D. Sirk      |
| 2. Budget Update              | J. Jones     |
| 3. R&D Needs Update           | V. Desiderio |
| 4. Communications Update      | A. Getz      |

**9:00 a.m. – 10:30 a.m. PROGRAMMATIC - Session I** [*Information/Action*] – **SAC Updates** **Ray Wickenheiser**

- |   |                       |
|---|-----------------------|
| 5. Review FY2023 SAC Accomplishments and FY2024 SAC Plans | SAC Chairs            |
| a. Biology  | C. Sobieralski        |
| b. Chemistry: Seized Drugs/Toxicology                     | M. LeBeau             |
| c. Chemistry: Trace Evidence                              | C. Taylor             |
| d. Digital/Multimedia                                     | L. Sims               |
| e. Medicine   | E. Conlon             |
| f. Physics/Pattern Interpretation                         | M. Gische/H. Swofford |
| g. Scene Examination                                      | C. Beyler/M. Kessler  |
| 6. FSSB Provide Feedback on Priorities, OLSS              | R. Wickenheiser       |

**10:30 a.m. – 10:45 a.m. BREAK**

**10:45 a.m. – 12:00 p.m. PROGRAMMATIC - Session II** [*Information/Action*] – **Task Group Updates** **C. Krug**

- |  |                       |
|--|-----------------------|
| 7. Human Factors   | P. Skene              |
| 8. Implementer Cohort                                    | S. Kerrigan/C. Taylor |
| 9. Legal   | L. Garcia             |
| a. Texas Commission Dashboard Demo                       |                       |
| 10. Long Term Strategic Plan – Action Items [Attachment] | C. Krug/M. Najarro    |
| 11. Nominations  | S. Kerrigan           |
| 12. Organizational Priorities                            | M. LeBeau             |
| 13. Outreach and Communications                          | J. Roper-Miller       |
| 14. Proficiency Testing                                  | C. Taylor             |
| 15. Quality  | C. Krug/S. Walker     |
| 16. Reporting and Testimony                              | M. LeBeau             |
| 17. Statistics   | W. Guthrie            |
| 18. Terminology  | C. Krug               |
| 19. FSSB Member's Task Group Assignments [Attachment]    | C. Krug               |

**12:00p.m. – 1:00 p.m. LUNCH**

**1:00 p.m. – 1:15 p.m. FSSB PICTURE - Outside; Johnson County Laboratory Tour**

**All**



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**1:15 p.m. – 5:00 p.m. PROGRAMMATIC - Session III [Information/Action] – Task Group Updates C. Krug**  
20. Root Cause Analysis - Progress Report C. Krug

**5:00 p.m. ADJOURN**

**6:30 p.m. MEET IN HOTEL LOBBY**

**6:45 p.m. DINNER**



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**8:00 a.m. MEET IN HOTEL LOBBY**

**8:30 a.m. CALL MEETING TO ORDER**

**Ray Wickenheiser**

**8:30 a.m. HOUSEKEEPING - Carpool to Airport, Lunch Plans**

**8:45 a.m. – 10:00 a.m. PROGRAMMATIC - Session IV [Information/Action] – Standards**

**John Jones**

21. SDO Published

a. Registry Recirculations: *None*

b. Registry Petitions: *10 Petition Discussions - BALLOT DUE: 9/18/2023*

i. Scene Examination SAC - Paola/Beyler

- ASB 024-21, Standard for Training and Certification of Canine Detection of Humans: Location Check Using Pre-scented Canines
- ASB 026-21, Standard for Training and Certification of Canine Detection of Humans: An Aged Trail Using Pre-scented Canines
- ASB 027-21, Standard for Training and Certification of Canine Detection of Humans: Patrol Canine Team

ii. Physics/Pattern Interpretation SAC - Kanaris/Weller/Gische

- ASB 051-20 (2022), Scope of Work for a Footwear/Tire Examiner
- ASB 095-20 (2022), Standard for Minimum Qualifications and Training for a Footwear/Tire FSSP
- ASB 096-22, Standard Method for the Examination and Documentation of Ammunition and Ammunition Components
- ASB 099-20 (2022), Standard for Footwear/Tire Examination PT Program **{OCTOBER}**

iii. Chemistry: Trace Evidence SAC - Wright/Taylor

- ASTM E2225-23, Standard Guide for Forensic Examination of Fabrics and Cordage
- ASTM E2227-23, Guide for Forensic Examination of Dyes in Textile Fibers by Thin-Layer Chromatography
- ASTM E2228-23, Standard Guide for Microscopical Examination of Textile Fibers
- ASTM E3254-23, Standard Practice for Use of Color in the Visual Examination and Forensic Comparison of Soil Samples

c. Registry Review: *4 New Introductions - PETITION DUE: 10/5/2023*

- ASB 098-23, Standard for Mass Spectral Analysis in Forensic Toxicology [Intro] LeBeau
- ASB 113-23, Standard for Identification Criteria in Forensic Toxicology [Intro] LeBeau
- ASB BPR 114-22, BPR for Internal Validation of Software Used in Forensic DNA Labs [Intro] Sobieralski
- ASB 138-22, Standard for Collection of Known DNA Samples from Domestic Mammals [Intro] Sobieralski

d. Registry Review - 5-Year: *1 Current - PETITION DUE: 9/6/2023*

- ASTM E2329-17, Standard Practice for Identification of Seized Drugs

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**10:15 a.m. – 12:00 p.m. PROGRAMMATIC - Session V [Information/Action] – Standards** **John Jones**

**22. OSAC Proposed**

- a. Registry Recirculations: *1 Discussion* - **BALLOT DUE: 9/18/2023**
  - 2022-S-0029, Standard Guide for Interpretation & Reporting in Forensic Comparisons of Trace Materials Brown/Wright/Taylor
  
- b. Registry Petitions: *3 Petition Discussions* - **BALLOT DUE: 9/18/2023**
  - i. Scene Examination SAC - DeFrance/Beyler
    - 2021-N-0018, Standard for On-Scene Collection & Preservation of Physical Evidence
    - 2022-N-0039, Collecting and Preserving Entomological Evidence from a Terrestrial Environment
  
  - ii. Chemistry: Trace Evidence SAC - Wright/Taylor
    - 2023-N-0011, Standard Practice for a Physical Fit Analysis Training Program
  
- c. Registry Review - *1 Current* - **PETITION DUE: 9/6/2023**
  - 2022-S-0008, Standard Guide for Minimum Facial Image Comparison Documentation
  
- c. Registry Review - *2 New* - **PETITION DUE: 10/5/2023**
  - 2021-S-0003, Standards for Setting Analytical and Stochastic Thresholds for Application to Forensic DNA Casework Using Electrophoresis Platforms [Intro] Westring/Ordeman/Sobieralski
  - 2022-S-0024, BPR for Evaluative Forensic DNA Testimony [Intro] Kalafut/Ordeman/Sobieralski
  
- d. Registry Review - *Withdraw: 1 Request* - **BALLOT DUE: 9/18/2023**
  - 2020-S-0003, Guidelines for Performing Alcohol Calculations in Forensic Tox. [Attachment] LeBeau

- 23. Cross Cutting Documents: [Attachment]
- 24. Standards Open for Comment at SDOs: OSAC Website
- 25. FSSB Petition Metrics [Attachment]

**12:00 p.m. – 1:00 p.m. LUNCH, BREAK**

**1:00 a.m. – 1:20 p.m. FY2024 FSSB Actions** **John Jones**

- 26. FY2024 Officers Election [poll]
- 27. FY2024 Meeting Schedule - Biweekly, Monthly, Quarterly

**1:20 p.m. ACTION ITEM RECAP** **Allison Getz**

**1:30 p.m. FSSB Public Feedback Session** **Ray Wickenheiser**

**2:00 p.m. ADJOURN**