



**Organization of Scientific Area Committees for Forensic Science**  
**Forensic Science Standards Board Meeting**  
**September 9, 2024 – 9:00 a.m. – 5:00 p.m. ET**  
**September 10, 2024 – 9:00 a.m. – 2:00 p.m. ET**

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## September 9, 2024

**9:00 a.m. – 9:05 a.m.      CALL MEETING TO ORDER AND ROLL CALL      Andy Smith**

**9:05 a.m. – 9:45 a.m.      OPO UPDATES [Information]      John Jones**

- |   |              |
|---|--------------|
| 1. Budget Update                        | J. Jones     |
| 2. Plans for 2025 In Person Meetings    | D. Sirk      |
| 3. Communications Update [Attachment]   | A. Getz      |
| 4. Implementation Progress [Attachment] | V. Desiderio |

**9:45 a.m. – 10:45 a.m.      PROGRAMMATIC - Session I [Information]      Andy Smith**

- |   |                |
|---|----------------|
| 5. OLSS Recap and Feedback                                    | A. Smith       |
| 6. SAC Annual Goals/Deliverables and OLSS Review [Attachment] | SAC Chairs     |
| a. Biology  | C. Sobieralski |
| b. Chemistry: Seized Drugs/Toxicology                         | M. LeBeau      |
| c. Chemistry: Trace Evidence                                  | C. Taylor      |
| d. Medicine   | E. Conlon      |
| e. Physics/Pattern Interpretation                             | H. Swofford    |
| a. Subcommittee Web Page Headings                             |                |
| f. Scene Examination  | M. Smith       |

### **Break as Needed**

**10:45 a.m. – 11:30 a.m.      PROGRAMMATIC - Session II [Information/Action]      Sara Walker**

- |   |                     |
|---|---------------------|
| 7. Task Group Updates - As Needed                       |                     |
| a. Human Factors  | P. Skene            |
| b. Implementer Cohort                                   | C. Taylor           |
| c. Legal  | L. Garcia           |
| d. Long Term Strategic Plan – Action Items [Attachment] | D. Sirk             |
| e. Nominations [Attachment]                             | S. Kerrigan         |
| f. Outreach and Communications                          | J. Roper-Miller     |
| g. Proficiency Testing                                  | C. Taylor           |
| h. Resource Task Group Training Standards               | RTG Chairs/Liaisons |
| a. FSSB Direction to RTG on Publication/SDO             |                     |
| i. Quality  | S. Walker           |
| j. Statistics   | W. Guthrie          |
| k. Terminology  | S. Walker           |

**11:30 a.m. – 12:30 p.m.      PROGRAMMATIC - Session III [Information]      Andy Smith**

- |  |                    |
|--|--------------------|
| 8. SAC Annual Goals/Deliverables and OLSS Review | SAC Chairs         |
| g. Digital/Multimedia                            | W. Trenkle/L. Sims |

**12:30 p.m. – 1:45 p.m.      LUNCH / BREAK**



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**1:45 p.m. — 2:00 p.m. FSSB Photo**

**2:00 p.m. — 5:00 p.m. PROGRAMMATIC - Session IV - Task Group Updates or Breakouts [Action]**

9. Interpretation Scale Task Group Progress or Discussion [Attachment]

J. Nye

10. Process Improvements Task Group [Attachment]

J. Gurvis

**5:00 p.m. ADJOURN**



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## September 10, 2024

- 9:00 a.m. – 9:10 a.m.      CALL MEETING TO ORDER AND ROLL CALL      Andy Smith**
- 9:10 a.m. – 9:30 a.m.      PARKING LOT ITEMS and/or HOUSEKEEPING      Andy Smith**
- 9:30 a.m. – 11:00 a.m.      PROGRAMMATIC - Session V - Multidisciplinary [*Information/Action*]**
- 11. Request for Multidisciplinary Document on Validation      J. Gurvis
  - 12. Request for Multidisciplinary Document on Safety      S. Aiken/J. Jones
  - 13. Request from the Public-Feedback Session
    - a. *Suggestion for a BPR or TR on statistical models if utilized in casework*  - 14. Request for Publication of FSSB Votes on Registry Packages      H. Swofford
- 11:00 a.m. – 11:30 a.m.      Election of FSSB Officers; FSSB Recognition      John Jones**
- 11:30 a.m. – 11:45 a.m.      BREAK**
- 11:45 a.m. – 1:30 p.m.      PROGRAMMATIC - Session VI – Standards [*Information/Action*]      John Jones**
- 15. SDO Published & OSAC Proposed
    - a. Registry Passed: None
    - b. Registry Recirculation: None
    - c. Registry Petition: 3 Discussions - **VOTE DUE: 9/16/2024**
      - i. ASB 172-24 Standard for Examination of Mechanical Checkwriters Impressions & Machines  
Butler/Goff/LaPorte/Swofford
      - ii. OSAC 2022-S-0032 Best Practice Recommendation for the Chemical Processing of Footwear and  
Tire Impression Evidence      Kanaris/Swofford
      - iii. OSAC 2023-S-0017 Standard for the Articulation of Footwear & Tire Interpretations  
Kanaris/Swofford
    - d. Registry Review: 1 - New Introduction - **PETITION DUE: 10/1/2024**
      - i. OSAC 2023-N-0014 Standard Guiding Principles for the Medical Forensic Examination
    - e. Registry Management: 0 - New Introductions



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- f. Registry Review: In Progress **PETITION DUE: 9/11/2024**
  - i. ASB BPR 122 Best Practice Recommendation for Performing Alcohol Calculations in Forensic Toxicology
  - ii. ASB 154 Standard for Training on Testimony for Forensic Biology
  - iii. ASB BPR 171 Best Practice Recommendations for the Management and Use of Quality Assurance DNA Elimination Databases in Forensic DNA Analysis
  - iv. ASTM E2917 Practice for Forensic Science Practitioner Training, Continuing Education, and Professional Development Programs
  - v. ASTM E3391 Standard Terminology Relating to Gunshot Residue Analysis
  - vi. 2023-S-0026 Task-Relevant Information in Friction Ridge Examination
- g. 5-year Review for Registry [[Process](#)] [[List of Standards](#)] D. Sirk
- h. [Cross Cutting Documents](#): [[Attachment](#)]
- i. [Standards Open for Comment](#) at SDOs: [OSAC Website](#)

**1:30 p.m. Public Feedback Session - Response received and addressed during an earlier session.**

**2:00 p.m. ACTION ITEM RECAP/BREAK**

**Crystal DeGrange**

**2:15 p.m. ADJOURN**