



Organization of Scientific Area Committees for Forensic Science
Forensic Science Standards Board Meeting
March 15-16, 2023 — 10:00 a.m. – 5:00 p.m. ET

10:00 a.m. CALL MEETING TO ORDER **Ray Wickenheiser**

10:10 a.m. – 10:30 a.m. OPO UPDATES **John Jones**

- 1. Program Office Updates [*Information*]
 - a. Budget and Staff Update J. Jones
 - b. Implementation Efforts J. Jones
 - c. Upcoming OSAC Meetings [Attachment] D. Sirk
 - d. Roster Updates C. DeGrange
 - e. Communications Update [Attachment] A. Getz
 - f. SDO Engagement Update J. Jones

10:30 a.m. – 12:00 p.m. STRATEGIC - Session I **Ray Wickenheiser**

10:30 a.m. - 10:45 a.m.

- 2. Long Term Strategic Plan Monthly Action Items [Attachment] [*Information/Action*] C. Krug
 - a. February - B6. Report to the FSSB on improvements based on funded research V. Desiderio
 - b. February - B7. Report to the FSSB on completed research identified V. Desiderio
 - c. March - C7/8/9. Report on OSAC Implementer Survey at either AAFS or ASCLD A. Getz
 - d. March - B1. Updates to the work products tracker A. Getz

10:45 a.m. - 11:00 a.m.

- 3. Diversity/Equity/Inclusion Activity Update [*Information*]¹ **John Jones**
 - a. Current OSAC Application [Attachment]
 - b. Update Requests for OSAC Application (i.e., Professional Associations)
 - c. NIST Approved DEI Questions [Attachment]

11:00 a.m. – 12:00 p.m. PROGRAMMATIC - Session I

- 4. FSSB Task Group Updates **Chris Krug**
 - a. Human Factors H. Arkes
 - b. Implementer Cohort [Attachment] S. Kerrigan
 - c. Legal L. Garcia
 - d. Nominations S. Kerrigan
 - e. Organizational Priorities [Historical Document] M. LeBeau
 - f. Outreach/Communications J. Roper-Miller
 - g. Proficiency Testing C. Taylor
 - h. Quality C. Krug
 - i. Registry Approval for ASTM E1459, ASTM E1492, ASTM E1732
 - i. Reporting and Testimony - *Defer to afternoon session* M. LeBeau
 - j. Root Cause Analysis C. Krug
 - k. Statistics W. Guthrie
 - l. Terminology C. Krug
 - i. Preferred Terms: Performance Monitoring

12:00p.m. – 1:30 p.m. LUNCH, BREAK

¹ White House Recommendations for Sexual Orientation and Gender Identity [[Attachment](#)]
Executive Order on Advancing Equality for LGBTQI [[Attachment](#)]



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| 1:30 p.m. – 5:00 p.m. | PROGRAMMATIC - Session II | Ray Wickenheiser |
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| 1:30 p.m. - 3:45 p.m. | | |
| 5. | SAC Updates <u>and</u> FY2023 Subcommittee Semi-Annual Updates [Attachment] | R. Wickenheiser |
| a. | Biology | C. Sobieralski |
| b. | Chemistry: Seized Drugs/Toxicology | M. LeBeau |
| c. | Chemistry: Trace Materials | C. Taylor |
| d. | Digital/Multimedia | L. Sims |
| e. | Physics/Pattern Interpretation | M. Gische |
| f. | Scene Examination | C. Beyler |
| g. | Medicine | E. Conlon |
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| 3:45 p.m. - 5:00 p.m. | | |
| 6. | Reporting and Testimony FSSB Task Group [Attachment] | M. LeBeau |
| a. | Outside Comment | |
| b. | Standard | |
| c. | Internal Document - augmenting the OSAC Organizational Priorities Document | |
| d. | Simplified Report | C. Krug |
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| 5:00 p.m. | ADJOURN | |



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10:00 a.m.	CALL MEETING TO ORDER	Ray Wickenheiser
10:05 a.m.	Parking Lot/Carryover from Previous Day	Ray Wickenheiser
11:00 a.m. – 12:30 p.m.	STANDARDS ACTIVITIES	John Jones
	1. FSSB Awareness and Action	
	a. <u>Registry Approval Process for Published Standards</u>	
	1. <i>FSSB Registry Review: PASSED</i>	
	- None	
	2. <i>FSSB Registry Review: PETITION RECEIVED</i>	
	- None	
	3. <i>FSSB Introduction for Registry Review Introduction: Petition Due: 3/15/2023</i>	
	- ASB 011-22, Scope of Expertise in Forensic Document Examination	
	- ASB BPR 126-20 (2022), Best Practice Recommendation for Casting Footwear and Tire Impression Evidence at the Crime Scene	
	- ASTM E3316-22, Standard Guide for Forensic Examination of Hair by Microscopy	
	4. <i>In OSAC Open Comment – Submit comments here. [Action]</i>	
	- AES 76-2022, AES Standards for audio forensics - Speech collection guidelines for speaker recognition: Interviewing at a temporary location [Intro]	L. Sims
	b. <u>Registry Approval Process for OSAC Proposed Standards</u>	
	1. <i>FSSB Recirculations</i>	
	- None	
	2. <i>FSSB Registry Review: PASSED</i>	
	- None	
	3. <i>FSSB Registry Review: PETITION RECEIVED</i>	
	- 2021-S-0037, Standard Guide for Forensic Photogrammetry	L. Sims
	4. <i>FSSB Introduction for <u>Review</u>: Petition Due: 3/15/2023</i>	
	- 2021-S-0011, Standards for the Technical Review of Bloodstain Pattern Analysis Reporting	
	- 2022-S-0017, Standard Guide for Microspectrophotometry in Forensic Fiber Analysis	
	- 2022-S-0019, Standard Guide for Forensic Examination of Fibers	
	5. <i>In OSAC Open Comment – Submit comments here.</i>	
	- 2023-N-0011, Standard Practice for a Physical Fit Analysis Training Program	
	c. For standards being considered by SDOs, see the Standards Bulletin	
12:25 p.m.	Action Item Recap	Allison Getz
12:30 p.m. – 2:00p.m.	LUNCH, BREAK	
2:00 p.m.	Meeting with SAC & Subcommittee Officers	Ray Wickenheiser
4:30 p.m.	FSSB Public Feedback Session - Attendees, Commenters Provided	
5:00 p.m.	ADJOURN	

Guests or Substitutes:

Absences:



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Hal Arkes (3/16 afternoon)

Lynn Garcia - Proxy to D. Kaye

Sarah Kerrigan - Proxy to J. Roper-Miller

Andy Smith

Carl Sobieralski - Proxy to R. Wickenheiser

Time Zones

10:00 a.m. - ET

9:00 a.m. - CT

8:00 a.m. - MT

7:00 a.m. - PT