



Reactor Operations and Engineering (ROE) Digital Transformation

Obsolete Data Application Transition

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Goals

1. Develop applications to better organize NCNR records, documents, and information.
 - This will confront the issues with data management that the NCNR has faced for decades.
2. Transition the NCNR from SharePoint OnPrem to SharePoint Online.
 - SharePoint Online unlocks a multitude of useful document management features and allows for integration with Microsoft 365 applications.

Projects to Achieve Goals

- ▶ Record Repository Application (RRA)
- ▶ Engineering Document Library
- ▶ Project Management Application (PMA)
- ▶ Future Projects
 - Engineering Change Notice (ECN)/Engineering Change Request (ECR) Application
 - Procurement Application

Records Repository Application

What is it?

The RRA will centralize information such as the NCNR records and ensure it is easily accessible.

Our Work:

1. Developed user requirements using the NIST Ex Libris Primo Library
2. We met with subject matter experts and software developers to improve our requirements documentation.
3. We completed a comprehensive final requirements document.

RRA Requirements



Functional and Non-Functional Requirements
Records Repository Application

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Engineering Document Library

What is it?

A tool for creating documents, tracking document stages on the pathway to publishing, and maintaining version control.

Our work:

1. Created Visio workflows.
2. Developed user requirements through interviews with end users.
3. Collaborated with a software developer on the final product.
4. Beta tested to solve functionality issues.



Create a document

TESTDOCSET'S DOCUMENTS

newguidedoc.docx
 NCNR-QA-GDE-000462

Check out
 7/31/2024
 Ver: 0.4 Rev: 1

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Details of the document: 462 Published Document URL

Title & Roles

* Title: newguidedoc.docx

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* Reviewers: Shashikiran, Saanvi (Assoc)

* Approvers: Shashikiran, Saanvi (Assoc)

Document Creation

Stage	Assigned Date	Assigned To	Comments	Status/StatusReason	Completed Date	flow stage	Cancel
Approve	7/31/2024	Shashikiran, Saanvi (Assoc)		Completed Approve	7/31/2024		Approval Link
Review	7/29/2024	Shashikiran, Saanvi (Assoc)		Completed Approve	7/31/2024		Approval Link
Draft	7/26/2024	Shashikiran, Saanvi (Assoc)		Completed Approve	7/29/2024		Approval Link

Approval Status

Project Management Application

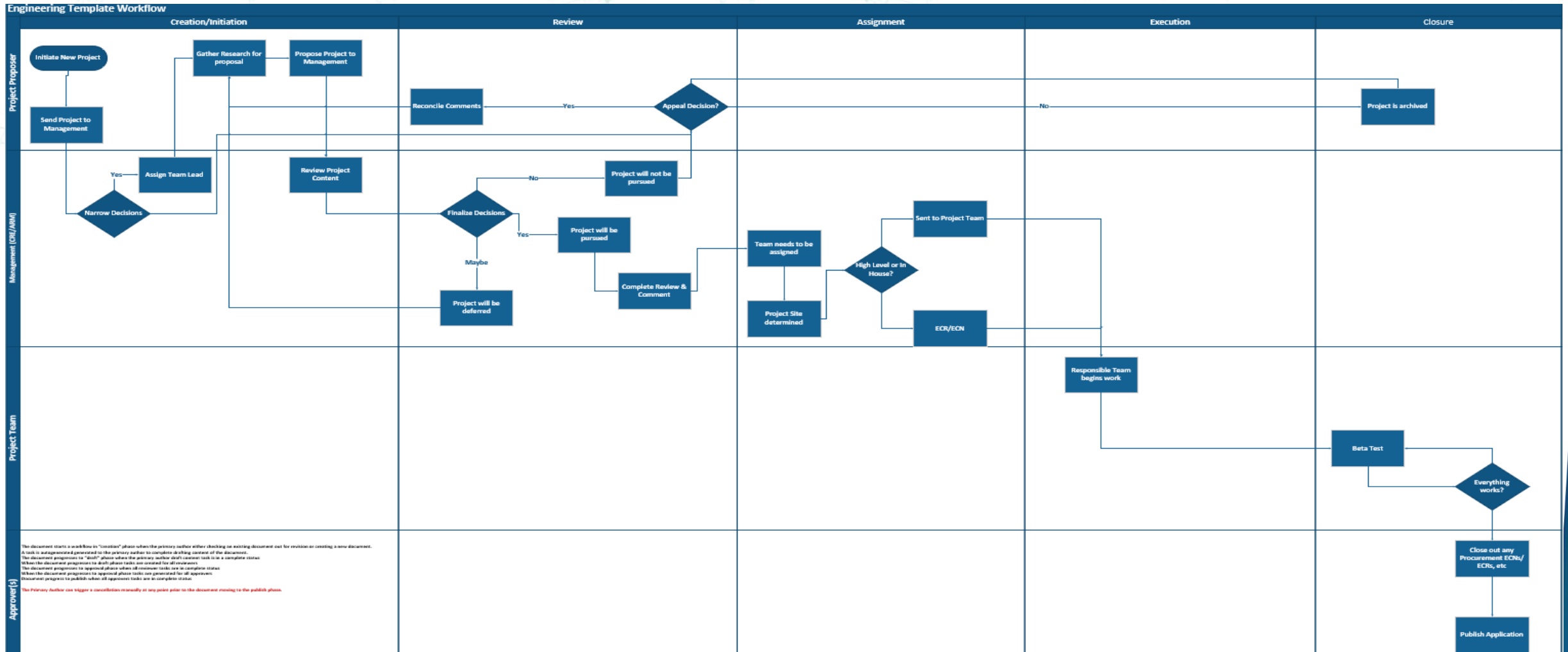
What is it?

An application to organize all past, present, and future projects.

Our work:

1. Created Visio workflows.
2. Interviewed with the Acting Chief, Reactor Engineering (CRE) and Chief, Aging Reactor Management (ChARM) to discuss and collect information of user needs and lifecycles.
3. Developed user requirements.

PMA Visio Flowchart



ROLES

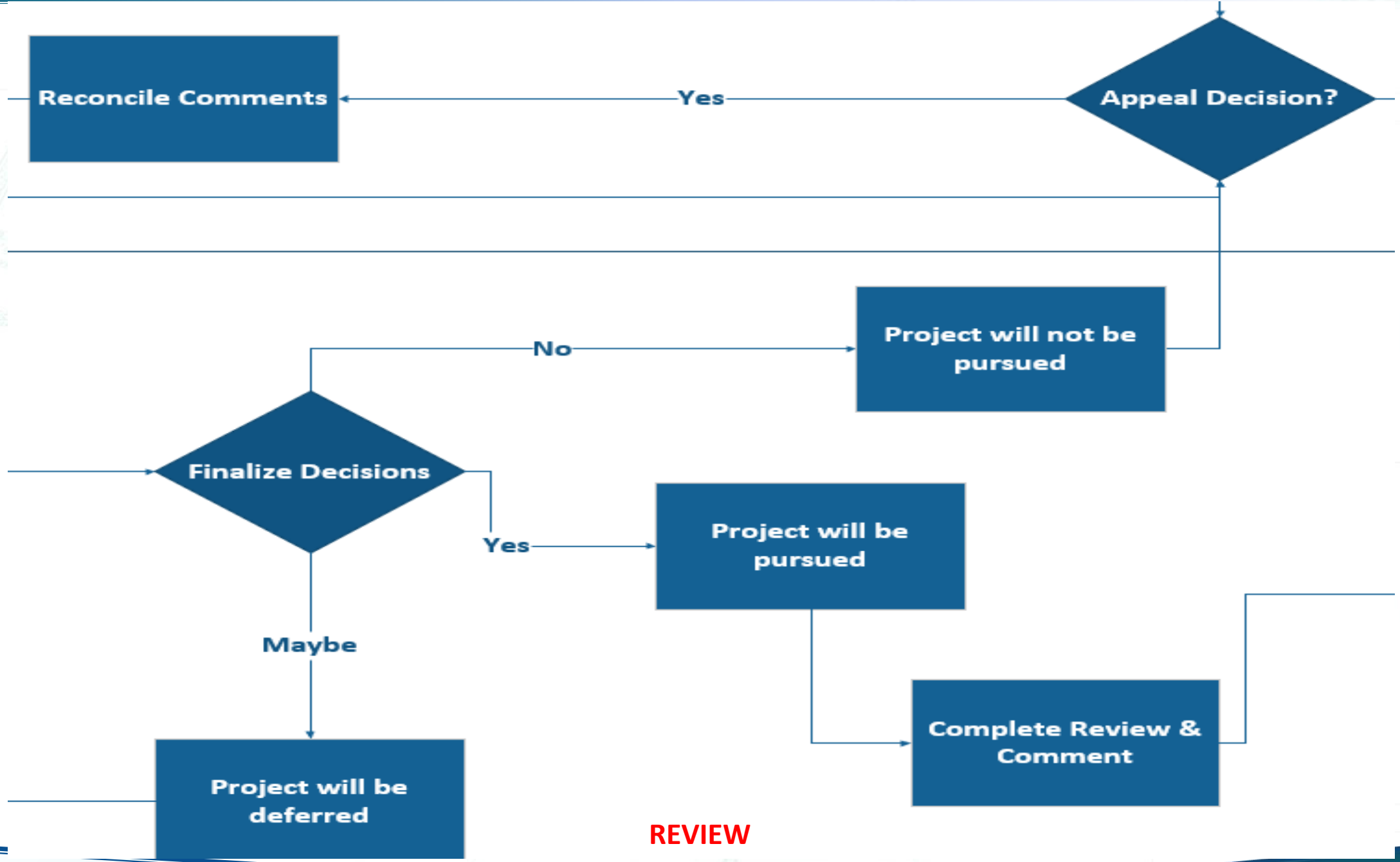
CREATION

REVIEW

ASSIGNMENT

EXECUTION

CLOSURE



Future Projects

1. Engineering Change Notices / Engineering Change Requests Application
 - The NCNR needs a new application to manage engineering change notices and requests.
 - The current configuration is located on SharePoint OnPrem, but this data must be shifted over to SharePoint Online for a more efficient future management system.
2. Procurement Application
 - The Acquisition Management Division (AMD) requires the submission of procurement packages to be approved for staff to obtain services/products.

Achievements

1. We completed the Engineering Document Library Application.
 - The application passed all test cases during beta testing.
2. We completed the requirements development for the RRA.
 - The application is in development.
3. For projects that have not progressed significantly, we met with the appropriate personnel to understand the scope of the projects.

Takeaways

1. Microsoft Visio
2. Leadership responsibilities
3. Cycle of refining user requirements based on feedback from stakeholders and developers
4. Gained experience with beta testing and test case documentation, which sharpened our attention to detail
5. Strengthened data management, communication, and time management skills