**DISCLAIMER: The Notice of Funding Opportunity (NOFO) contains all of the application requirements. Applicants are not required to use this template, which is provided for your convenience; however, applicants must ensure their application materials contain all required information as specified in the NOFO.”**

**Estimated Funding by Work Breakdown Structure (WBS)[[1]](#footnote-1)**

The WBS divides the Institutes operations into manageable segments of work to facilitate program management, schedule management, cost estimating and budgeting, and reporting for the Institute’s operations. The WBS is composed of tasks, sub-tasks and task descriptions. Estimated funding should be listed by Tasks (i.e., a high-level aggregation of the task’s subtasks that have cost that can be easily updated as a group on an annual basis). There is no set appropriate number of tasks; however, the tasks named below should correspond with those listed in the Work Breakdown Structure as detailed within [Section 4.3.3.1.6].

|  |  |  |
| --- | --- | --- |
| **Year** | **Task** | **Amount** |
| 1 - Startup | 1. Set up legal business structure, including identifying the business operations model | $75,000 |
| 1 - Startup | 1. Establish a membership structure | $10,000 |
| 1 | 1. Establish a comprehensive education and workforce development program | $250,000 |
| 1 | 1. Issue Project Calls | $250,000 |
|  | TOTAL | $585,000 |
|  | Federal Request | $300,000 |

1. A table of Estimated Funding by Work Breakdown Structure (WBS) must be provided by the applicant (see Section 4.3.3.1.6 of the NOFO). The applicant may want to consider providing the information as presented in this example or in an alternative format of the applicant’s choice to further illustrate the proposed financial resources. NIST will use this information to evaluate the merits of a Full Application. [↑](#footnote-ref-1)