

NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY (NIST)

Application for Recognition of Foreign *Testing Laboratory / Certification Body by OFTA

PART A:	PARTICULARS OF DESIGNATING AUTHORITY
<p>1. Name of Designating Body: _____</p> <p>2. Mailing Address: _____ _____</p> <p>3. Name and Title of Contact Person: _____</p> <p>4. Telephone Number: _____</p> <p>5. Fax Number: _____</p> <p>6. Email Address: _____</p> <p>7. Web Address: _____</p>	
PART B:	PARTICULARS OF *TESTING LABORATORY/CERTIFICATION BODY
<p>1. Name of *Testing Laboratory / Certification Body: _____</p> <p>2. Mailing Address: _____</p> <p>3. Physical Address: _____</p> <p>4. Name and Title of Contact Person: _____</p> <p>5. Telephone Number: _____</p> <p>6. Fax Number: _____</p> <p>7. Email Address: _____</p> <p>8. Web Address: _____</p>	
PART C:	ACCREDITATION INFORMATION
<p>Name of Accreditation Body: _____</p> <p>Address: _____ _____</p> <p>Website: _____</p>	

Please check as appropriate:

Accredited to ISO/IEC 17025

Date of Issue:

Date of Expiry:

Accredited to ISO/IEC Guide 65

Date of Issue:

Date of Expiry:

Please specify the HKTA specifications for which the recognition is sought:

PART D: CHECKLIST OF DOCUMENTS SUBMITTED

- Covering letter from Designating Authority
- Certificate of accreditation to ISO/IEC Guide 65 with scopes of accreditation
- Certificate of accreditation to ISO/IEC 17025 with scopes of accreditation
- Contractual agreement with an ISO/IEC Guide 17025 accredited testing laboratory
- A copy of auditing and surveillances procedures
- A copy of certification procedures
- A copy of assessment report or executive summary of the report from accreditation body

PART E: AUTHORIZATION OF DESIGNATING AUTHORITY

Name:

Title:

Signature:

Date: