**Submitted to:** National Institute of Standards and Technology

**Federal Award ID Number:** 70NANBYYHPPP

**Project Title:** Example Project Title

**Principal Investigator:** Dr. John Doe

**Submission Date:** MM/DD/YYYY

**Project Period:** MM/DD/YYYY - MM/DD/YYYY

**Reporting Period:** MM/DD/YYYY - MM/DD/YYYY

**Report Term:** Quarterly or Semiannual

**Recipient Organization:** Example University

**DUNS:** XXXXXXXXX

**EIN:** XXXXXXXXX

**Recipient Identifying Number or Account Number:**

**Signature of Submitting Official:**

# ACCOMPLISHMENTS

## What are the major goals and milestones of the project?

<Remember to include list of important milestones, target dates, and percent complete or completion date>

## What has been accomplished under these goals?

## What opportunities for training and professional development has the project provided?

## How have the results have been disseminated to communities of interest?

## What do you plan to do during the next reporting period to accomplish the goals?

# CHANGES/PROBLEMS

## Changes in approach and reasons for change

## Actual or anticipated problems or delays and actions or plans to resolve them

## Changes that have a significant impact on expenditures

## Significant changes in use or care of human subjects, vertebrate animals, and/or

## Biohazards

## Change of primary performance site location from that originally proposed