

State Partnership Support Project Federal Funding Opportunity
2016-NIST-MEP-STATE-PARTNERSHIP-01
Frequently Asked Questions

1. (A) Can a public university be the prime applicant for a proposal? (B) Are state and or local workforce development boards established under the Workforce Investment and Opportunity Act (WIOA) eligible to apply? (C) Are state workforce agencies eligible to apply?
 - a. **Response:** Please refer to the eligibility section in the FFO (Section III.1) to determine if you meet the eligibility requirements. Please also make sure you have reviewed the information regarding System for Award Management (Sam.gov) – Please refer to Section IV.3 and Section IV.7.a.(1).b. of the FFO.

2. (A) The chart showing \$750K per year seemed to conflict with the overall amount available for this award which is \$4.5M. $\$750K \times 5 \text{ years} = \3.75 M , not \$4.5M. (B) What is the purpose of the increase around Year 3 and an increased level of funding in that year?
 - a. **Response:** Yes, the \$750k per year is available for the base level activities for each of the five years. Your calculation misses the additional \$750K that is available for the single year of intensified activities, which brings the total available up to \$4.5M.
 - b. **Response:** Around Year 3, MEP is asking that the applicant show the increased level of activity and funding for your proposal narrative and budgeting purposes. The actual year in which the intensified activity occurs will be determined jointly after the award is issued. However, the additional funding in the identified year will enable more in-depth and targeted activities for selected states or regions. In the proposal, MEP would like to see the applicant's thoughts on the activities your organization is proposing, the year in which these activities would occur and why, the rationale for the proposed approach, and the anticipated results to be achieved. (Please refer to Section I. Program Background for further details regarding the increased level of effort).

4. Should the Year 1 budget be dated from July 1 through September 30 (to account for the federal fiscal year) or from July 1 to June 30?
 - a. **Response:** The project start date is June 1, 2016, not July 1 as the slide initially showed. Therefore, the period of performance for each of the five years is June 1st – May 31st. The first year budget would cover June 1, 2016 through May 31, 2017.

5. Can we use grant funding to cover the costs of administering the grant and complying with the requested semi-annual reports?
 - a. **Response:** Yes, subject to applicable MEP Program requirements and Federal Cost Principles contained in 2 C.F.R. part 200, Subpart E.

6. Is profit allowed to be included in the budget?
 - a. **Response:** No profit, fees or other increments above cost are allowable under the MEP Program.

7. Are letters of support encouraged/required?
 - a. **Response:** Letters of support are not required as part of the application submission. It is at the applicant's discretion as to whether you choose to provide these letters. These letters will not be considered as part of the evaluation and they do not count towards the page limit.

8. Is there an incumbent for this work? If so, may we have their organization name?
 - a. **Response:** Yes, the State Science and Technology Institute (SSTI) based in Columbus, Ohio, is the incumbent award recipient.